



CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D. C. 20505

PUBLIC AFFAIRS

Phone: (703) 351-7676

14 January 1983

Mr. William Beeman  
Congressional Budget Office  
2nd & D St., S.W.  
Room H2456  
Washington, DC 20515

Dear Mr. Beeman:

We are pleased to honor the National Business Economic Issues Council's request for a briefing and to confirm it has been scheduled to take place at CIA Headquarters on Wednesday, 2 February from 3:30-4:30 p.m. We ask that you arrive at approximately 3:15 p.m. Chairman of the National Intelligence Council Henry S. Rowen will brief your group on worldwide political and economic developments. Enclosed is a biography of Mr. Rowen as well as a map with directions to the Central Intelligence Agency. If you have any pamphlets or brochures describing the Council, we would appreciate receiving them.

At least ten days in advance of your visit I must receive an alphabetized list of all attendees with full name, home address, date and place of birth, and social security number. Please include a brief statement from you that all attendees are U.S. citizens. The Agency cannot admit foreign nationals. It would be helpful to the speaker to know the individuals' corporate affiliations.

Please let me know if any handicapped persons will attend so that I can make special arrangements to assist them. Some form of identification must be shown to the receptionist upon entering the building. Since we have limited parking facilities, I'll need to know the number and description of vehicles you will be arriving in. Buses should plan to stay for the duration of your visit; otherwise, special arrangements must be made with the gate. Please notify me in advance of your visit so I may take care of any arrangements to be made.

The Agency allows neither hazardous equipment--such as weapons or explosives--nor cameras, recording devices, or radio transmitters to be brought onto CIA premises.

Mr. William Beeman  
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We look forward to your visit. If you have any further questions,  
please call me at 703-351-7676.

Sincerely,

[Redacted Signature]

Public Affairs Officer

SG11

MEM/scn

Enclosures

OEXA/PAD/MEM/scn/14 Jan 83/x7676

Distribution:

- Orig. - addressee
- 1 - Henry Rowen, C/NIC
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HENRY S. ROWEN

Chairman, National Intelligence Council

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Mr. Rowen was born 11 October 1925 in Boston, Massachusetts. He is married and currently resides in Washington, D.C.

Mr. Rowen holds a Bachelor of Science degree in Industrial Management from the Massachusetts Institute of Technology and a Bachelor of Philosophy degree in Economics from Oxford University, London, England. He joined the CIA in July 1981 as Chairman, National Intelligence Council. Previously, he had served for four years as the Deputy Assistant Secretary of Defense for International Security affairs, was the Assistant Director, Bureau of the Budget for two years, was President of the Rand Corporation for six years, and was Professor of Public Management at the Graduate School of Business, Stanford University for ten years prior to joining the CIA.

Mr. Rowen also serves as a member of the Executive Panel, Office of the Chief of Naval Operations; Chairman, Diesel Impacts Study Committee, National Academy of Sciences; Advisor to the European-American Institute for Security Research; Advisor to the Security Council on Asia and the Pacific; Consultant to the Defense Science Board, Department of Defense; Member of the Council on Foreign Relations, Study Group on Nonproliferation; and, Member of the International Institute for Strategic Studies.